

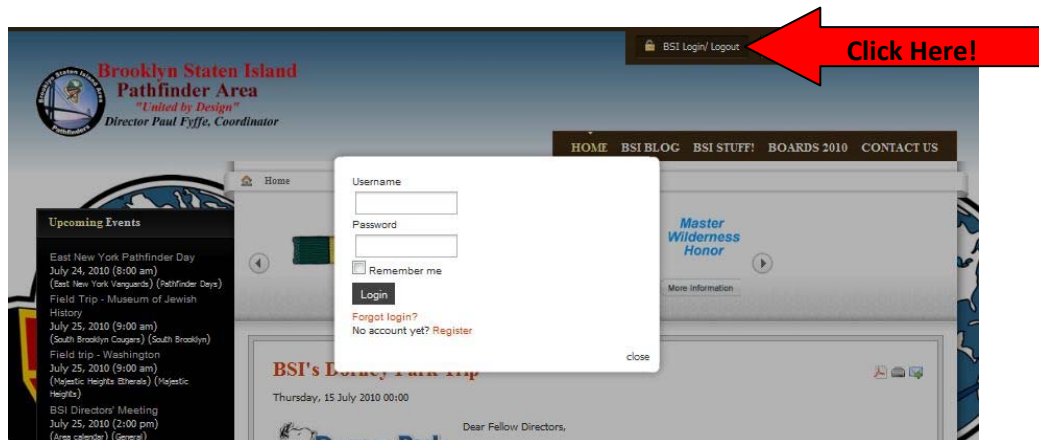
How to:

*Check on your Orders

*Edit your information

Step 1

- Login (Top right of the page)
 - New account username
 - New account password

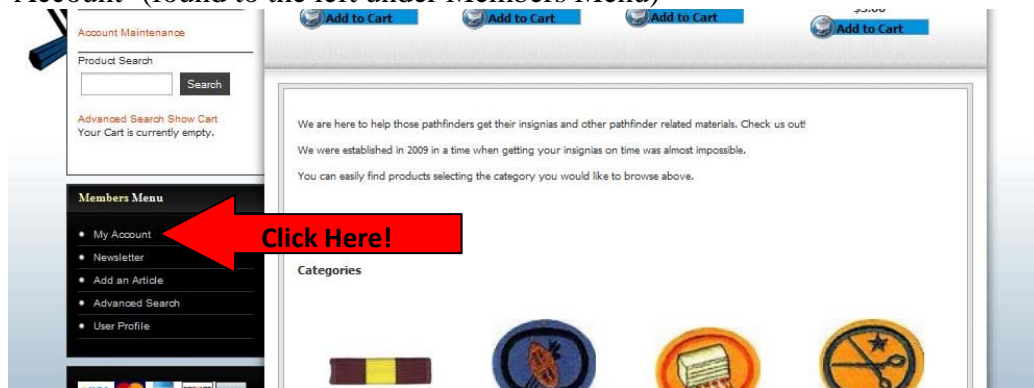


Step 2

- Go to the BSI Store:
 - BSI STUFF! → Store

Step 3

- Go to 'My Account' (found to the left under Members Menu)



Step 4

- You can now see the order that is pending for your club's insignia and required honors.
- If there are any items that need to be edited, please make notes and let us know. Orders will be edited.
- Come back here anytime you want to see if:
 - the changes have been made yet
 - if/when your order status has been changed

The screenshot shows a customer account interface with several sections and annotations:

- Customer Account:** Jane Doe. A pink arrow points to the name with the text "Your name will be here".
- Account Information:** A pink arrow points to the "Account Information" link with the text "Edit Account Info here". Below it is the text "Here you can update your billing information."
- Shipping Information:** A pink arrow points to the "Shipping Information" link with the text "Edit Shipping info here". Below it is the text "Here you can add and maintain shipping addresses."
- Order Information:** A yellow box icon is next to the "Order Information" header. Below it is a search bar with a "Search" button.
- Order Details:** A red arrow points to a "View" link with the text "Click Here!". To the right of the "View" link is the text "2010" and "Total: USD53.00".
- Order Status:** The text "Order Status: Pending" and "Order Number: 00000009" is shown. A pink arrow points to this text with the text "Status changes as we work on it."